

ANNOUNCEMENT FOR FOREIGN NATIONAL INTERNSHIP OPPORTUNITIES WITH THE U.S. MISSION IN RABAT

Announcement number: 2-22

Millennium Challenge Corporation (MCC) Intern

OFFICE/LOCATION: Millennium Challenge Corporation Section

WORK HOURS: 40 hours per week

STARTING DATE: Fall session: Start date September (Deadline June 8, 2022)

DURATION: 12 weeks

CLOSING DATE: Until filled

OPEN TO: Moroccan or other Non-U.S. Citizen students, with a valid permanent residence permit for Morocco, who are **currently, enrolled not less than half-time at the Universities, schools, institutes in Morocco.** Students must be at least 18 years.

The U.S. Embassy in Rabat is seeking eligible and qualified applicants for MCC Intern position in the Millennium Challenge Corporation Section in Rabat.

Overview:

The Foreign National Student Intern Program was developed in compliance with U.S. law and in conformance with local law and customs. The Foreign National Student Intern Program is designed for students who are non-U.S. citizens seeking internships with U.S. Missions abroad. The program benefits both posts and students by providing the foreign national students with valuable educational experience in U.S. Missions and by assisting posts in accomplishing their mission goals. The purpose of the Foreign National Student Intern Program is to offer students the challenge of working in a foreign affairs arena and at the same time profit by their assistance.

There are no benefits attached to this internship and no compensation, nor any future employment rights.

The final offer of internship and starting date will be contingent upon, but not limited to, the following: satisfactory review of your suitability, ability to obtain applicable Security and Medical clearances and certifications.

BASIC FUNCTION:

- Assist in the day-to-day administrative functions of the MCC section at the Embassy, working under the supervision of the MCC Development Specialist
- Assist the MCC mission to organize events, meetings and high-level visits
- Assist the MCC mission in developing written and communications materials including social media posts

- Support MCC travel as necessary through reserving and booking accommodations, and other tasks as needed
- Support closeout communications of the Compact

QUALIFICATIONS REQUIRED:

Education/Background: Two years university studies is required.

Language Proficiency: Level III (Good Working Knowledge) in both spoken and written English, Arabic and French are required.

Skills and Abilities:

- Ability to work independently and as part of the team; capacity to be coached
- Ability to prioritize and adapt to complete tasks in a fast-paced environment
- Strong oral and written communication skills
- Strong organizational skills
- Tact and diplomacy and the ability to represent MCC in a professional manner with external stakeholders
- Attention to detail and self-motivation
- Show initiative to support the MCC team

APPLICATION PROCEDURES:

Application language is English. Interested applicants should submit:

- A Statement of Interest describing the applicant's objectives and motivations in seeking internship with the US Mission. Blank form is attached with this announcement. (please specify in the application the period of internship **Summer** or **Fall**)
- A copy of academic standing
- A written permission from educational institution
- Documentation of legal residency in Morocco

SUBMIT APPLICATION TO:

- a) By mail to: Human Resources Office
Attention: Foreign National Student Intern Program
Address: American Embassy, B.P. 120, Rabat, Morocco
- b) By e-mail : InternshipRabat@state.gov

Telephone: (212)537-63-78-02